College Application Checklist

Use the checklist to help you stay on top of your application tasks, paperwork and deadlines.

	College 1	College 2	College 3
Application deadlines			
Regular application deadline			
Early application deadline			
Test Scores			
Send SAT scores			
Send ACT scores			
Letters of Recommendation			
Request in person			
Send thank-you on Naviance			
Essays			
Essay required			
Essay sent/uploaded			
Send and Track Application			
Complete application			
Pay application fee/send waiver			
Request initial transcript on Naviance			
Request documents via email to counselor			
Check Naviance to verify documents sent			
Request midyear transcript (if needed)			
Financial Aid			
Priority financial aid deadline			
Regular financial aid deadline			
Submit FAFSA			
Fill out state aid form			
Fill out institutional aid form (if needed)			
After You Send Your Application			
Receive admission letter			
Receive financial aid award letter			
Accept financial aid award package			

Fill out housing forms (if needed)			
Send deposit			
Notify other colleges that you will not attend			