

COMMUNITY SERVICE "MONEY" REPORT

(This form should be used if money was involved in the Community Service Project)

ORGANIZATION _____

DATE _____

ADVISOR(S) _____

TYPE OF COMMUNITY SERVICE: _____

LIST THE EXPENSES AND AMOUNTS THAT YOU HAVE SPENT FOR THIS COMMUNITY SERVICE PROJECT.

ATTACH A COPY OF ALL RECEIPTS

EXPENSE: _____ AMOUNT: \$ _____

EXPENSE: _____ AMOUNT: \$ _____

EXPENSE: _____ AMOUNT: \$ _____

EXPENSE: _____ AMOUNT: \$ _____

EXPENSE: _____ AMOUNT: \$ _____

TOTAL AMOUNT OF EXPENSES: \$ _____

THE TOTAL GROSS AMOUNT OF MONEY YOU MADE: \$ _____

SUBTRACT THE GROSS AMOUNT FROM THE EXPENSES.

GROSS AMOUNT \$ _____

TOTAL EXPENSES \$ _____

NET PROFIT \$ _____

NOTE: THIS FORM SHOULD BE SUBMITTED THE DAY AFTER THE COMMUNITY SERVICE PROJECT HAS BEEN COMPLETED.